Eastern Shores School Board Education Policy Committee

EPC Union Representatives	School Board Representatives
Ruth Copping – Teacher / ESTA 2nd Vice President	Deborah Foltin – Director Educational Services
Carl Garrett – Teacher / ESTA Member	Jessica Main-Denis – Coordinator Human Resources
Erin Ross - Teacher / ESTA Member	Karen Kean – Principal Fermont School

January 27th, 2025

9:00 AM – 12:00 PM & 1:00 PM - 4:00 PM

Hybrid Meeting (ESSB Board Office and Online)

1. Welcome
    - Karen Kean called the meeting to order at: 9:03
    - Karen welcomed everybody to the meeting
2. Verification of Quorum
    - Quorum met – all members in attendance.
3. Reading and approval of agenda
    - Moved by: Jessican Main-Denis
4. Reading and approval of the minutes
    - Moved by: Carl Garrett
5. Business arising from minutes
    - CCQ Follow-Up:
        - Resources are available online
        - Textbook process is moving slowly – no date yet
6. Selection of Instructional materials and textbooks (clause 4-4.05) (withdrawn by ESSB)
    - This item was withdrawn by Deborah Foltin.
7. Home Schooling Modalities
   ESSB Homeschooling Modalities NEW.pdf
    - ESSB presented information concerning home schooling modalities
    - ESSB does have many home school students (approx. 12)
    - There is a provincial body (Direction de l'enseignement a la maison) who oversees these students and ESSB must adjust their process to meet the provincial requirements.
    - The changes happening provincially are having impacts locally and can have local impacts.

8. Standards and procedures

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ESSB Preschool Standard and Procedures.docx
QPAT REFERENCE Standard-and-Procedures-Eng.pdf
Standards&Procedure REV2024.pdf

- Deborah Foltin presented information on the above.
    - Schools are encouraged to properly follow their standards and procedures.
    - Templates are provided to schools that can be used
    - Pre-School retention has to go through a formal process (provincial requirement).

9. Graduation Requirements (information)
    - Journal de Quebec – https://tinyurl.com/5x9kae2d
    - Info-Sanction 24-25-08
    - ESSB has provided information inline with that given provincially
    - ESSB is still looking at the implications that this will have (including staffing)
    - There are PowerPoint resources available for staff, parents, and students
        - PowerPoints have been sent to administrators
        - Deborah willing to meet with school teams
    - Standards and Procedures will help to back the school's decisions.
10. ES-250 Access and appropriate use of technology policy (thorough review, suggestions, discussion)
    - Karen shared information from principals (who were to have checked with teachers)
        1. Secondary issue, more so than elementary
            a. Chatting on teams when working
            b. Free-Time at Lunch – games/snapchat
            c. School computer use at home
        2. Personal cell phone usage within the building, but using their own data
    - It was pointed out that this policy was never brought to EPC
        1. Policy was reviewed and suggestions were discussed – notes taken by Carl Garrett
        2. Deborah will approach Melanie with the notes which were taken. Copy of notes are in SharePoint.
    - Student's usage of TEAMS during class time was named as a problem.
        a. Do students need access to TEAMS?
11. 02-Laptops and desktops Guidelines Updated by IT Department.docx (review)
    - 3C – Carl mentioned about supply teachers having access to a laptop
        - Deborah will check with Melanie
12. ES-246 – Information security policy (review)
    - More information will be sought out from Melanie
    - Question of whether this policy applies to this committee, if it does, the original was never brought to EPC.

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13. Dates of next meeting
    - Month of May – Karen Kean will send a Doodle
    - Tuesdays are not the best day
14. Varia

- Complimentary Services SharePoint
    - Carl asked about how new teachers gain access to that SharePoint or any other one related to a subject.
    - Thought shared by HR: requests should go through the principal to gain access

15. Adjournment
    - Meeting adjourned at 2:34 PM by Ruth Copping & Jessica Main-Denis

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