Eastern Shores School Board Education Policy Committee

EPC Union Representatives	School Board Representatives
Ruth Copping – Teacher / ESTA 2nd Vice President	Deborah Foltin – Director Educational Services
Carl Garrett – Teacher / ESTA Member	Jessica Main-Denis – Coordinator Human Resources
Erin Ross - Teacher / ESTA Member - Online	Karen Kean – Principal Fermont School - Online

November 19, 2024 Meeting at 9:00am – Noon

EPC Minutes

All Members above were present.

1. Welcome
    - Call to order at 9:00 AM
    - Debroah Foltin welcomed everybody
    - Quorum was checked and met.
2. Election of Chair and Secretary
    - Chairperson (ESSB): Karen Kean
    - Secretary (ESTA): Carl Garrett
3. Reading and approval of agenda
    - ESTA requested that the item mentioned in correspondence leading up to this meeting be added to the agenda – Current list of policies and dates they were created or amended on.
    - Agenda was amended with items being tabled (see below)
    - Agenda was moved by: Ruth Copping and Seconded by: Jessica Main-Denis
4. Reading and approval of the minutes
   EPC Agenda & Minutes (draft) May 31 2024.docx
    - Minutes were moved by: Carl Garrett
5. Business arising from minutes
    a. Teacher mentoring program (update from HR)
    - 2 teachers at 50% (one based at Flemming, one based at Riverview)
    - Mentors are there for all new teachers within ESSB, not only North Shore
    - More specific mandates were discussed with them recently.
    b. Technological changes (request for information)
       ES-246 – Information security policy
       ES-250 Access and appropriate use of technology policy
       02-Laptops and desktops Guidelines Updated by IT Department.docx
        - Documents above were provided as a response to ESTA's request during previous meeting.
        - ESTA clarified that they are looking for more information that is software based, mentioning that certain sites are blocked in certain schools, but not others

- Discussion was held about the idea that perhaps a policy needs to be created for the issue above.
    - Karen to reach out to principals to consult teachers about the teachers concerns in regards to technology usage in the classroom / school.
- ESTA also mentioned that given the cell phone ban is Government based, the policy should have come from ESSB and not up to each school to determine.

c. CCQ follow-up (new program)

- Assessments/Materials in English are still forthcoming with no dates from provincial partners
- ESSB did contribute towards materials, training and textbook (due out Fall 2025)

6. Review procedure for meeting organization and operations
   Organization and Operations of EPC.docx
    - Discussion on the document was held and amendments were made to the document throughout the discussion.

Break from 10:53-11:10.

7. Mandate of EPC
   EPC Mandate as per local agreement.pdf
    - Members were given time to review the document
    - ESSB has questions concerning points #6 and #7 – further clarification will be sought out.
8. Selection of instructional materials and textbooks (clause 4-4.05) (tabled to next meeting)
9. List and Dates of Current Policies
    - Policies are listed on the Staff portal of the ESSB website
    - ESTA questioned about how certain policies were amended during the pandemic and did not come to EPC or follow policy procedure.
    - ES132, ES151, ES137, ES174 are the ESTA recommendations of polices to be reviewed going forth.
    - ES164 is recommended by ESSB to be reviewed by the committee.
    - ES151 is currently under review by the board level SEPC.
10. Policy ES 151
    ES-151 Policy Special Needs.doc REV Aug2024 DRAFT.doc
11. Home Schooling Modalities (tabled to next meeting)
    ESSB Homeschooling Modalities NEW.pdf
12. Standards and procedures (tabled to next meeting)
    ESSB Preschool Standard and Procedures.docx
    QPAT REFERENCE Standard-and-Procedures-Eng.pdf
    Standards&Procedure REV2024.pdf
13. Dates of next meeting
    - Karen will send a Doddle
    - No PED Days or Wednesdays
    - Next Meeting January or February
    - 3rd Meeting: Month of May
14. Varia

15. Adjournment @ 11:48
    - Moved by Ruth Copping

Approved on January 27, 2025

X _____

Carl Garrett
EPC Secretary, ESTA

X _____

Karen Kean
EPC Chairperson, ESSB