



### What to do about Health and Safety Concerns

Unfortunately, this year there will be no doubt health and safety concerns in your school or centre. Please follow the steps below to address your concerns in an appropriate manner.

Step 1: See if it is something you can easily, correct yourself (ie, a sign fell down, a sticker is peeling, a door or window should be closed.) If it is, then do so.

Step 2: Speak with your custodian and see if they can correct it. Allow a reasonable amount of time for them to do so.

Step 3: Speak with your principal to address the concern. Allow a reasonable amount of time for that to happen.

Step 4: Speak with your school/center union delegate. Allow a reasonable amount of time for the concern to be addressed.

Step 5: School/center union delegate addresses concern with your principal. Allow a reasonable amount of time for the concern to be addressed.

Step 6: School/center union delegate addresses concern with union. Allow a reasonable amount of time for the concern to be addressed.

AND/OR

You contact the school board to address your concern. Allow a reasonable amount of time for the concern to be addressed.

\*\*\*Please note “reasonable amount of time” implies a minimum of 24 hours but could be up to a week or more, depending on the concern.

\*\*Not all concerns will be corrected, schools, centers, unions and school boards must follow all CNESST guidelines. This will involve changes from what we are used to.

\*The fastest way of having things corrected is to follow each step, as outlined above.